

**WYNNE TRANSPORTATION HOLDINGS, LLC
dba U.S. CREW CHANGE**

**JOB DESCRIPTION
BUS DRIVER – CDL CLASS A or CLASS B**

Job Title:	Bus Driver
Department / Division:	Great Plain Crew Change
Reports To:	Operations Manager
FLSA Status:	Full Time, Non-Exempt Hourly
Work Location:	Billings, MT
Compensation:	\$46,000 - \$58,000 annually with Safety Bonus Opportunities

SUMMARY:

As a professional motorcoach operator, the ideal candidate will have a strong commitment to safety, excellent driving skills, and the ability to interact positively with customers and field personnel to ensure the safe and timely transportation of our customers. This role is based in our Great Plains Crew Change division and will be a split shift position and consists of transporting craft workers from designated parking areas to the job sites. Drivers will return **home daily** with **no overnight travel** and be responsible for compliance with all DOT, FMCSA, pre-trip and post-trip procedures and guidelines.

CORE RESPONSIBILITIES:

- Provides safe and efficient transportation of passengers via motorcoach along designated routes in accordance with all local, state, and federal regulations.
- Conducts comprehensive pre-trip and post-trip vehicle inspections and reports any mechanical issues to ensure safe operating conditions.
- Acts as the front-line point of contact to ensure the highest quality of service is delivered to our customers in a friendly, courteous, and professional manner.
- Communicates with field personnel to report any delays, incidents, or concerns.
- Promotes safety awareness and follows safety procedures to avoid incidents and accidents.
- Completes all required documentation and maintains driver logs according to company regulations.

OTHER RESPONSIBILITIES:

- Participates in local safety meetings.
- Maintains local, state, and federal licensing requirements.

JOB QUALIFICATIONS AND SKILLS:

- Valid Class A or B CDL License with Passenger Endorsement and Airbrakes.
- Compliant with state and federal DOT requirements.
- Minimum of 2 consecutive years of verifiable U.S. professional driving experience.
- At least 23 years old.
- Ability to communicate clearly and concisely, both orally and in writing.
- Requires knowledge of local, state, and federal DOT standards and regulations.

ADDITIONAL REQUIREMENTS:

- Must maintain a valid Driver’s Medical Certification with annual renewal under company policy.
- Must pass an employment physical examination and drug test to be certified for the position and maintain a physical condition which, either with or without accommodation, allows completion of all essential duties.
- If selected for the position, documentation that you are a United States citizen, or an alien lawfully authorized to work in the United States will be required to establish your identity and work authorization in accordance with the employer’s obligation under the Immigration Reform and Control Act of 1986.
- If selected for this position, employment will be conditional pending completion of a criminal background and clearinghouse investigation.
- The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

EDUCATION AND/OR EXPERIENCE:

- As listed in job qualifications and skills

BENEFITS:

Full-time regular employees are eligible for insurance coverage on the first 1st day of the month following thirty (30) days of employment. The Company offers insurance benefits in the following areas:

Healthcare insurance, (including major medical)
Mail-order prescriptions
Dental
Vision
Life

Short-term Disability
401K Saving Plan
Health & Dependent Care FSA
Accidental Death & Dismemberment

ABOUT U.S. CREW CHANGE:

U.S. Crew Change offers over 20 years of experience providing world class industrial employee ground transportation and emergency services via motorcoaches, minibuses, and vans/SUVs. We have earned an exceptional reputation by becoming the carrier of choice providing customized transportations services across various industries such as Liquid Natural Gas, petrochemical, mining, large commercial facilities, and offshore oil and gas companies. U.S. Crew Change believes in quality over quantity, and we provide outstanding safe service, impeccably maintained equipment, and a first-class team of drivers, mechanics, dispatchers, and leadership with decades of experience.