

**WYNNE TRANSPORTATION HOLDINGS, LLC  
dba U.S. CREW CHANGE**

**JOB DESCRIPTION  
BUS DRIVER – CDL CLASS A or CLASS B**

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| <b>Job Title:</b>             | Bus Driver   |
| <b>Department / Division:</b> | Allegheny Crew Change                                  |
| <b>Reports To:</b>            | Operations Manager                                     |
| <b>FLSA Status:</b>           | Part Time Opportunity                                  |
| <b>Work Location:</b>         | <b>Olean, NY</b>                                       |
| <b>Compensation:</b>          | \$20.00 - \$25.00 hour plus Safety Bonus Opportunities |

**SUMMARY:**

As a professional motorcoach operator, the ideal candidate will have a strong commitment to safety, excellent driving skills, and the ability to interact positively with customers and field personnel to ensure the safe and timely transportation of our customers. This role is based in our Allegheny Crew Change division and will consist of transporting customers on scheduled routes between Olean, NY and Buffalo, NY. This opportunity is part-time working on Saturdays between 7:00 am and 7:30 pm and Sunday from 2:30 pm to 9:00 pm. Drivers will return **home daily** with **no overnight travel** and be responsible for compliance with all DOT, FMCSA, pre-trip and post-trip procedures and guidelines.

**CORE RESPONSIBILITIES:**

- Provides safe and efficient transportation of passengers via motorcoach along designated routes in accordance with all local, state, and federal regulations.
- Conducts comprehensive pre-trip and post-trip vehicle inspections and reports any mechanical issues to ensure safe operating conditions.
- Acts as the front-line point of contact to ensure the highest quality of service is delivered to our customers in a friendly, courteous, and professional manner.
- Assists passengers with boarding as well as collects tickets and fares.
- Communicates with field personnel to report any delays, incidents, or concerns.
- Promotes safety awareness and follows safety procedures to avoid incidents and accidents.
- Completes all required documentation and maintains driver logs according to company regulations.

**OTHER RESPONSIBILITIES:**

- Participates in local safety meetings.
- Maintains local, state, and federal licensing requirements.

**JOB QUALIFICATIONS AND SKILLS:**

- Valid Class A or B CDL License with Passenger Endorsement and Airbrakes.
- Compliant with state and federal DOT requirements.
- Minimum of 2 consecutive years of verifiable U.S. professional driving experience.
- At least 23 years old.
- Ability to speak, read, and write using the English language.
- Requires knowledge of local, state, and federal DOT standards and regulations.

**ADDITIONAL REQUIREMENTS:**

- Must maintain a valid Driver's Medical Certification with annual renewal under company policy.
- Must pass an employment physical examination and drug test to be certified for the position and maintain a physical condition which, either with or without accommodation, allows completion of all essential duties.
- If selected for the position, documentation that you are a United States citizen, or an alien lawfully authorized to work in the United States will be required to establish your identity and work authorization in accordance with the employer's obligation under the Immigration Reform and Control Act of 1986.
- If selected for this position, employment will be conditional pending completion of a criminal background and clearinghouse investigation.
- The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

**EDUCATION AND/OR EXPERIENCE:**

- As listed in job qualifications and skills

**BENEFITS:**

Full-time regular employees are eligible for insurance coverage on the first 1<sup>st</sup> day of the month following thirty (30) days of employment. The Company offers insurance benefits in the following areas: Healthcare insurance, (including major medical), Mail-order prescriptions, Dental/Vision insurance, Life insurance, Accidental Death &

Dismemberment insurance, Short-term Disability insurance, 401K Saving Plan, and Health & Dependent Care FSA. To be eligible to participate in the 401K program employees must complete sixty days (60) of service with The Company. The Company may make any additional contribution at its discretion. Further details of the plan are provided upon eligibility.

**ABOUT U.S. CREW CHANGE:**

U.S. Crew Change offers over 20 years of experience providing world class industrial employee ground transportation and emergency services via motorcoaches, minibuses, and vans/SUVs. We have earned an exceptional reputation by becoming the carrier of choice providing customized transportation services across various industries such as Liquid Natural Gas, petrochemical, mining, large commercial facilities, and offshore oil and gas companies. U.S. Crew Change believes in quality over quantity, and we provide outstanding safe service, impeccably maintained equipment, and a first-class team of drivers, mechanics, dispatchers, and leadership with decades of experience.